Delivery baseline card

Fill in one card per engineering team, before the coding tools land. Pull each number for the four quarters before the pilot, oldest to most recent. Fill in what you know; every line you can't fill gets an owner and a date. Any blank line means: the baseline is not ready.

QUESTION	ANSWER	OWNER / BY WHEN
Team this card covers, and the tool rollout it precedes		
The three delivery numbers engineering will report each quarter (throughput, stability, review load)		
Who pulls them, from which delivery systems, and is the pull funded from the rollout budget?		
Throughput, four quarters: how much finished work reached production, and how long one change took from idea to deploy (Q1 oldest to Q4 newest)		
Stability, four quarters: the share of changes that broke something in production		
Review load, four quarters: how long a change waits for review, and how much review each reviewer carries		
Do the watched numbers span the whole cycle: understanding, design, review, testing, debugging, deployment, not just code written? (yes / no)	☐ Yes ☐ No	
Time study: time spent across the engineering life cycle, design, coding, testing and review, quantified as a small study		
Review bottleneck: who carries the review queue today, and is added review capacity funded for the pilot?		
Stability reported beside throughput to the board? (yes / no)	☐ Yes ☐ No	
Pilot dashboard: do lead time, merge time and review wait sit beside output? (yes / no)	☐ Yes ☐ No	
After the tools land: who reports the same three numbers each quarter, and to whom?		
How is a claim about how much code the tools wrote answered? (with the throughput row against this baseline)		
Decision and date	**☐ FUND THE BASELINE ☐ NOT READY, PULL AGAIN ON _____ Date _____ Signed _____**	

Delivery baseline card

Example (fictional): checkout team at an online retailer

QUESTION	ANSWER	OWNER / BY WHEN
Team this card covers, and the tool rollout it precedes	Checkout platform team, 24 engineers, at a mid-sized online retailer; AI coding assistant pilot starts in Q1	n/a
The three delivery numbers engineering will report each quarter (throughput, stability, review load)	All three, agreed with the CTO	n/a
Who pulls them, from which delivery systems, and is the pull funded from the rollout budget?	Engineering manager, from the delivery dashboard and the incident log; 3 days of engineering time funded from the rollout budget	Engineering manager, by 20 Nov
Throughput, four quarters: how much finished work reached production, and how long one change took from idea to deploy (Q1 oldest to Q4 newest)	Q1: 34 changes, 11 days end to end; Q2: 31 changes, 10 days; Q3: 40 changes, 9 days; Q4: 38 changes, 9 days	n/a
Stability, four quarters: the share of changes that broke something in production	Q1: 18%; Q2: 21%; Q3: 16%; Q4: 19%	n/a
Review load, four quarters: how long a change waits for review, and how much review each reviewer carries	Q3: 2 days median wait, 5 reviews per reviewer a week; Q4: 3 days, 6 a week. Q1 and Q2: **Blank: not ready** (no review timestamps kept before Q3)	Platform lead, by 28 Nov
Do the watched numbers span the whole cycle: understanding, design, review, testing, debugging, deployment, not just code written? (yes / no)	☒ Yes	n/a
Time study: time spent across the engineering life cycle, design, coding, testing and review, quantified as a small study	**Blank: not ready**	Engineering manager, study design by 11 Dec
Review bottleneck: who carries the review queue today, and is added review capacity funded for the pilot?	Two senior engineers carry most of the queue; one reviewer rotates onto review duty from month 2 of the pilot, funded	n/a
Stability reported beside throughput to the board? (yes / no)	☒ Yes, both on the quarterly engineering report from next quarter	n/a
Pilot dashboard: do lead time, merge time and review wait sit beside output? (yes / no)	☒ Yes	n/a
After the tools land: who reports the same three numbers each quarter, and to whom?	Engineering manager, to the CTO	n/a
How is a claim about how much code the tools wrote answered? (with the throughput row against this baseline)	Any such claim is answered with the throughput row against these four quarters	n/a
Decision and date	**☐ FUND THE BASELINE ☒ NOT READY, PULL AGAIN ON 4 Dec · Date 10 Nov · "Review wait missing for two quarters and the time study not started."**	CTO